

Style Guide for New Branding

# **Brand Overview**

## A Renewed Vision

SHIELD's Vision 2020 Campaign is working to achieve community partnerships with five (5) youth serving programs and organizations, recruit one hundred (100) young people, train (25) community role models and secure an annual budget of \$36,000. Visit www.shieldyouth.com to become a part of our vision today.

# A Renewed Passion

It is because of the generosity of active participants, such as yourself, that we are able to contribute to the well-being of our youth in a number of ways. For example, an hour of your time is more valuable than any expense when a child knows that you are available to them by choice. It is also simple to support SHIELD Mentor Program if you're unable to consistently contribute your time, but you know of someone who may benefit from SHIELD program. All you have to do is refer or enroll someone between ages 9-18 years old, and then we are able to give the priceless investment of a mentor. Lastly, your financial support helps to carry the legacy of SHIELD to continue to enable deserving youth with opportunities to participate in SHIELD programs at no cost.

## A New Look

The logo now encompasses a color scheme representative of SHIELD's mission statement. The addition of the eagle represents strength, wisdom and power—all of which we hope to instill in every young person we encounter. What we arrived at was a logo that conveys the energy we were looking for to send a stronger message representative of our iconic shield.

#### New



#### **Previous**



Like eagles,
SHIELD leaders
will be given
the proper
guidance to
reach high
altitudes in life.

-Precious McKoy, Founder/Executive Director

# Logos & File Usage

### When do I use one over the other?



Full Logo



Logo Mark

#### Use:

- On formal documents and presentations
- When the logo is not with any other content
- With content where little to no other graphics are used

(i.e. letterhead, proposals, cover pages, business cards, postcards, newsletters, etc.)

100% opacity when displayed normally Should not be used as a background image

#### Use:

- On informal documents and presentations
- When SHIELD has already been introduced or talked about within created content as a background image on letterhead

(i.e. fliers, posters, web pages, social media pages, videos, etc.)

100% opacity when displayed normally20% opacity when used as a background image

## **Tagline**

Strengthen. Help. Inspire. Encourage. Leadership Development.

Use this official SHIELD tagline on documents, within presentations, in headers or footers, and independently when appropriate. Each color corresponds to a designated indicator for a section. Colors and words should never be changed or reordered due to brand consistency requirements.

# Sizing

SHIELD provides many variations of its minimum sizes. Because the logo can be displayed with its full name or on its own as just a mark, it is important to honor the following size limitations for legibility purposes. If the logo is too small, it will be illegible or blurry. Please help maintain SHIELD's brand by honoring these specifications.

#### Print



#### Minimum Dimensions:

870 (w) x 568 (h) pixels (2.667 x 1.727 inches) 300 ppi (resolution)



#### Minimum Dimensions:

300 (w) x 194 (h) pixels 1 x 0.641 inches 300 ppi (resolution)

#### Web



#### Minimum Dimensions:

200 (w) x 117 (h) pixels (2.778 x 1.625 inches) 72 ppi (resolution)



#### Minimum Dimensions:

159 (w) x 103 (h) pixels 2.208 x 1.431 (h) inches 72 ppi (resolution)

Strengthen. Help. Inspire. Encourage. Leadership Development.

#### Minimum Dimensions:

9pt font Aktiv Grotesk Light In summary, the full logo and logo mark are interchangeable based on the purpose and platform to be used. The logos displayed here are copyrighted by SHIELD Mentor Program and are not to be altered in any way. Logo colors, text and image positions, and verbiage are to remain as designed. Here are a few examples of correct and incorrect usage.

Logos should be paired with backgrounds that provide strong contrast, and text should remain stacked and spaced as designed.

### **Correct Usage**











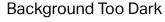






## Incorrect Usage







Background Too Dark



Wrong Text Color



Wrong Text Color



**Poor Contrast** 



Wrong Text Placement



Stretched Image



**Incorrect Spacing** 

### **Correct Usage**

Strengthen. Help. Inspire. Encourage. Leadership Development.

Each word of the tagline should remain in its original order, original color, and original horizontal position. There is no period between "Leadership" and "Development," as this is one concept and area of focus for SHIELD. Please refer to the example above when using this for SHIELD branding. The tagline always uses "Aktiv Grotesk Light" as the typeface.

## Incorrect Usage

Strengthen. Help. Inspire. Encourage. Leadership Development.

Wrong Color Order

Help. Encourage. Inspire. Strengthen. Leadership Development.

Wrong Word Order

Strengthen. Help. Inspire. Encourage. Leadership. Development.

No Period Between "Leadership" and "Development"

Strengthen.

Help.
Inspire.
Encourage.
Leadership Development.

Wrong Orientation and Alignment

# File Types & Definitions

Web files and print files are completely different and have their own sets of rules. With so many choices, it can be hard to know what file type to use when and where. To simplify, here is a list of each logo file type that SHIELD can provide along with a brief description and examples of usage.



.SV9



#### **DEFINITION:**

an Adobe Illustrator file that uses RGB color, screen-appropriate resolution, and vector-based graphics to produce high quality, custom made files for web use

#### **HIGHLIGHTS:**

 Serves as an original file type, can be edited, has layers of content, has transparent background

#### WHEN TO USE:

- Making edits to web graphics
- Sending to others who need to use or edit the logo for web use

#### **DEFINITION:**

a web file that uses RGB color, screen-appropriate resolution, and vector-based graphics to produce custom high quality files

#### **HIGHLIGHTS:**

 Editable, scalable, small file sizes, has transparent background, supports complex animation

#### WHEN TO USE:

- For CSS and HTML animations
- When no background is needed
- When designing for mobile devices

#### **DEFINITION:**

a RGB color file that preserves most color info, keeps high image quality, and creates smaller file sizes

#### HIGHLIGHTS:

 Can have a transparent background, preserves image quality, cannot be animated, may not be supported by all web browsers

#### WHEN TO USE:

- When uploading graphics to the web with no background needed
- When creating other web graphics

.ai

# .eps

#### **DEFINITION:**

an Adobe Illustrator file that uses CMYK color, high resolution, and vector-based graphics to produce high quality, custom made print files

#### **HIGHLIGHTS:**

 Serves as an original file type, can be edited, has layers of content, can have large file sizes, has transparent background

#### WHEN TO USE:

- Sending to printing companies (t-shirts, fliers, etc.)
- Sending to others who have Adobe Illustrator and need to use or edit the logo for print purposes

#### **DEFINITION:**

an Adobe Illustrator file that uses CMYK color, high resolution, and vector-based graphics to produce high quality, custom made print files

#### **HIGHLIGHTS:**

- Editable, can make smaller file sizes, preserves original colors, keeps images crisp, has transparent background

#### WHEN TO USE:

- Sending to printing companies (t-shirts, fliers, etc.)
- Sending to others who have Adobe Illustrator and need to use or edit the logo for print purposes
- When image needed without background







# .pdf

# .gif

#### **DEFINITION:**

a common file type for web images using RGB color and compression

#### **HIGHLIGHTS**:

 Widely accepted format, makes smaller file sizes, places a white background behind image, cannot be altered or animated, reduces image quality

#### WHEN TO USE:

- When small file size needed
- When white background needed
- For easy web upload

#### **DEFINITION:**

web version that uses RGB color and makes multi-page files easy to share and access online

#### **HIGHLIGHTS:**

 Can support interactivity, can be quickly viewed or downloaded, can have small file sizes

#### WHEN TO USE:

- Uploading graphics/files that will be kept online for viewing
- Embeding documents online

#### **DEFINITION:**

a web file used to reduce rich colors, create simple animated graphics and produce extremely small files sizes

#### HIGHLIGHTS:

 Loads fast on the web, great for images with few or limited colors, extremely low resolution

#### WHEN TO USE:

- Creatling small, simple animations
- Creating and uploading tiny (less than 100px by 90 px) graphics

# .jpg

# .pdf

# .tiff

#### **DEFINITION:**

a common file type for print images using CMYK color and higher resolution, but still uses compression, which reduces image quality in this format

#### HIGHLIGHTS:

 Widely accepted format, small file sizes, places a white background behind image, preserves rich colors

#### WHEN TO USE:

- When small file size needed
- When white background needed

#### **DEFINITION:**

print version that uses CMYK color and makes multi-page files easy to share and access online

#### **HIGHLIGHTS:**

 Can be prepared for high quality printing, preserves colors and editing capabilities, file sizes can be large

#### WHEN TO USE:

- Sending to printing companies
- Sending to others for quick viewing

#### **DEFINITION:**

a file that typically uses CMYK color, little compression, and high resolution to produce high quality files and images

#### HIGHLIGHTS:

 Produces rich colors, little quality loss, option to compress or preserve files, large file sizes, slow load times for web use, layered content

#### WHEN TO USE:

- Printing high quality images

# **Colors**

#### **MAIN COLOR**

Hex: #3d0e40

RGB: 62/15/65

CMYK: 75/100/39/47

#### **SECONDARY COLOR**

Hex: #f58225

RGB: 245/130/37

CMYK: 0/60/98/0

#### **TERTIARY COLOR**

Hex: #57a5b4

RGB: 87/165/180

CMYK: 66/19/26/0

#### **ACCENT COLOR**

Hex: #9dbb3b

RGB: 157 / 187 / 59

CMYK: 44/10/99/0

#### **BACKGROUND COLOR**

Hex: #ffffff

RGB: 255/255/255

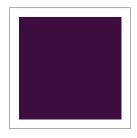
CMYK: 0/0/0/0

#### SECONDARY BACKGROUND COLOR

Hex: #58585b

RGB: 88/88/91

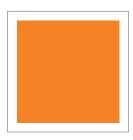
CMYK: 64/56/52/28



#### **STRENGTHEN**

Use for headlines and materials related to "Strengthen" section of curriculum

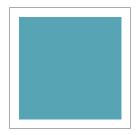
This is SHIELD's primary brand color.



#### **HELP**

Use for headlines and materials related to "Help" section of curriculum

Use this color for headlines, subheads, call out boxes, and statistics.



#### **INSPIRE**

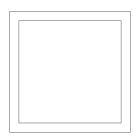
Use for headlines and materials related to "Inspire" section of curriculum



#### **ENCOURAGE**

Use for headlines and materials in "Encourage" section of curriculum

Use this color for subheads, call out boxes, statistics, and highlighted text.



Use as background color for print and web pages and behind any images

\*Use as text color when using gray overlays



Use as margin color for web pages and to \*create text boxes or overlays

# **Fonts**

#### PRIMARY TEXT

### Aktiv Grotesk Text Font Family

This font is the primary font family for SHIELD branding. It is to be used for body (main) text, headlines, and subheads. It is a safe font for web and print use. *Use "Tahoma" as an alternate.* 

Body font size: 12pt

Headline font size: 24pt, 30pt, 36pt, or 48pt

Caption font size: 10pt

# Mentor Program

### Adriane Text Font Family

This is the other font family used for SHIELD's branding. It is to be used for headlines, and subheads as needed. It is a safe font for web and print use. *Use "Palatino" as an alternate.* 

## SHIELD

AaBbCc Aktiv Grotesk Hairline

AaBbCc Aktiv Grotesk Hairline Italic

AaBbCc Aktiv Grotesk Light

AaBbCc Aktiv Grotesk Light Italic

AaBbCc Aktiv Grotesk Medium

AaBbCc Aktiv Grotesk Medium Italic

AaBbCc Aktiv Grotesk Regular

AaBbCc Aktiv Grotesk Regular Italic

AaBbCc Aktiv Grotesk Bold

AaBbCc Aktiv Grotesk Bold Italic

AaBbCc Aktiv Grotesk XBold

AaBbCc Aktiv Grotesk Black

AaBbCc Tahoma Regular

AaBbCc Tahoma Bold

AaBbCc Adriane Text Regular AaBbCc Adriane Text Italic AaBbCc Adriane Text Bold AaBbCc Adriane Text Bold Italic

AaBbCc Palatino Regular
AaBbCc Palatino Italic
AaBbCc Palatino Bold
AaBbCc Palatino Bold Italic

\*Example

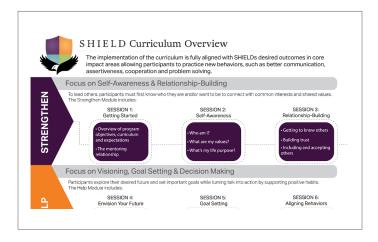
### Refer/Enroll a Mentee

\*Example



# **Layout & Positioning**

The layout and positioning of SHIELD's logo must remain consistent throughout promotional and internal materials in order to maintain the brand's integrity. Guidelines are as follows below.



Example: curriculum guide

# **Internal Documents**

For all documents, when the logo and/or tagline are needed, the full logo should be used in the top left corner or top center, and the tagline should be centered at the bottom.

## Fliers and Promo Material

For all promotional material, when the logo and/ or tagline are needed, the logo mark may be placed in any corner, but must be aligned with the top line or bottom line of the page.



Example: www.shieldyouth.com

## Website

For all web pages, a consistent SHIELD logo should be used in the top left corner of each page. The tagline can either be top centered or bottom centered in the footer.

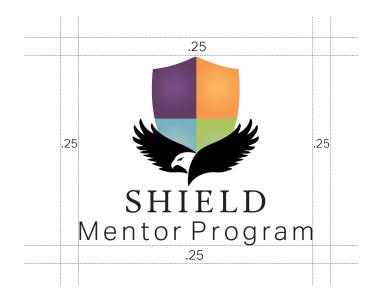
# **Spacing**

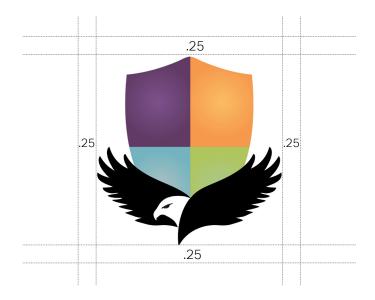
To ensure that the logo is legible when combined with other elements, here are the spacing guidelines when placing the logo into other documents or files.

To preserve brand integrity, minimum space requirements (clear space) have been set and must be maintained when using the logo with other content.

Clear space isolates the logo from other competing elements like text, photos, other logos and any backgrounds. 1/4" of clear space should be left around each side of the logo.

This minimum clear space should be maintained as the logo is proportionally enlarged or reduced.







# **Other Graphic Elements**

Lines: used to separate sections, create borders, or serve as a graphic element

stroke style: dotted (2 and 2) weight/thickness: 0.25pt

default color: gray (R88/G88/B91)

\* when scaled up or down, stroke weight of lines should remain at the same thickness and dash with of 2 and 2



Circles: used as markers, indicators, or for call outs within text

outer circle stroke style: solid; no stroke on inner circle

weight/thickness: 2pt

outer circle size: 0.4in x 0.4 in inner circle size: 0.28in x 0.28in

default color: green (R 157 / G 186 / b 34)

\* when scaled up or down, circles should be scaled together and proportionally

# Pentagons & Arrows: used on page backgrounds

stroke style: none

standard dimensions: 1.2in x 2.1in

\* when scaled up or down, pentagons and arrows should be scaled proportionally

# Start a Community Partnership

Overlay Boxes: used to layer text over photos or objects

stroke style: none

opacity/transparency: 60% or 88% standard dimensions: 250px x 50px box color: gray (R 88 / G 88 / B 91) text color: white ( R 255 / G 255 / B 255)

\* when scaled up or down, boxes and text should be scaled proportionally



Jane Doe SHIELD Mnetor Program 331 Parkway Lane Greensboro, N.C. 27406

Joe A. Smith, Inc. ATTN: Joe A. Smith 1234 USA Dr. Wintson-Salem, N.C. 27106

Dear Mr. Smith,

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Sincerely,

Jane Doe Curriculum Coordinator

Strengthen. Help. Inspire. Encourage. Leadership Development.



# Questions?

If you have questions about file, color, typography, photo, and size usage and/or maintaining brand the brand integrity of SHIELD Mentor Program, please contact the designer below for more information.

Kimberly N. Thomas (336) 457-7557 iknthomas@icloud.com

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